

APPLICATION TO CHANGE THE COMPETENT AUTHORITY TO DENMARK

Application form for transfer of pilot licence, ratings and certificate according to EASA Part-FCL.015

An applicant who holds a JAR-FCL licence is in compliance with Part-FCL. Where Part-FCL is mentioned in this form, the same will apply to JAR-FCL.

Part A: Information about the applicant	
Date of birth/CPR-no.	Surname
Forename(s)	
Permanent address	
Postcode and city	Country
Telephone number	E-mail address

Part B: Required documentation to be attached	
<input type="checkbox"/>	A copy of EASA Part-FCL licence
<input type="checkbox"/>	A copy of EASA Part-FCL Medical certificate

Part C: Verification of compliance according to ARA.GEN.315 and AMC1.GEN.315(a) and (c)		
<input type="checkbox"/>	I have not applied for any personnel licence, certificate, rating, authorisation or attestation with the same scope and in the same category in another Member State;	
<input type="checkbox"/>	I have never held any personnel licence, certificate, rating, authorisation or attestation with the same scope and in the same category issued in another Member State which was revoked or suspended in any other Member State;	
<input type="checkbox"/>	I hereby declare that the information given on this form including attached documentation is true and correct. I am aware that any incorrect information could disqualify me as an applicant from being granted a personnel licence, certificate, rating, authorisation or attestation.	
Date	Place	Signature of applicant

NOTE: "APPLICATION FOR THE TRANSFER OF MEDICAL" form is also required to be filled out and submitted to TBST.

Payment:

There is a fee to be paid in connection with this application. An invoice will be sent to the applicant. Fees for licences, associated ratings and assessments are published in "Bekendtgørelse om Trafik-, Bygge- og Boligstyrelsens gebyrer og afgifter på luftfartsområdet" No.1370 of Nov.25th 2015 available on our website: www.tbst.dk

Send to:

info@tbst.dk

Trafik-, Bygge- og Boligstyrelsen
 Carsten Niebuhrs Gade 43
 1577 København V

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1577 København V
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Personal Data Protection

According to the general data protection regulation (GDPR), we will inform you how we handle the personal data we receive and process about you.

We are the Data Controller - how to contact us

The Danish Transport, Construction and Housing Authority is the Data Controller for the personal data we receive on you. If you have any questions concerning processing of your personal data by the Authority, you are welcome to contact us or our independent data protection adviser via the contact details below:

Contact details for the Authority:

Carsten Niebuhrs Gade 43
1577 Copenhagen W
Tel.: 7221 8800
E-mail: info@tbst.dk
CBR no.: 27186386

Contact details for our data protection adviser:

E-mail: dpo@tbst.dk
Tel.: 41780531

The purpose of processing your personal data

The Authority processes personal data for the following purposes:

Transfer of certificate from another EASA Member State

The legal basis for processing your personal data

The legal basis for processing your personal data comes from:

Commission Regulation (EU) No 1178/2011 laying down technical requirements and administrative procedures related to civil aviation aircrew pursuant to Regulation (EC) No 216/2008 of the European Parliament and of the Council

Categories of personal data

The Authority processes the following categories of personal data on you:

CPR number and subsequent submission of medical certificate
Name, address, email, telephone

Recipients or categories of recipients

The Authority discloses or gives your personal data to the following recipients:

Danish Transport, Construction and Housing Authority and the competent authority of another EASA Member State. Also, in connection with the oversight of the Danish Transport, Construction and Housing Authority, EASA (European Aviation Safety Agency) may require documents containing your personal data delivered as part of the audit. EASA is domiciled in Germany.

Transfer to recipients in other countries, including to international organisations

In connection with the oversight of the Danish Transport, Construction and Housing Authority, ICAO (International Civil Aviation organisation) may require documents containing your personal data delivered as part of the audit. ICAO is domiciled in Canada.

The source of your personal data

From the applicant and from the other competent authority in an EASA Member State.

Storage of your personal data

5 years in accordance with 1178/2011 ARA.GEN.220

Your rights

According to the Data Protection Regulation, you have a number of rights regarding the processing of your personal data by us. If you want to exercise your rights, please contact us.

The right to see your data

You have the right to see the data we process on you (the right of access to documents), or to apply for access to documents.

The right of correction

You have the right to have incorrect data on you corrected.

The right of deletion

In special instances, you have the right to have data we hold on you deleted before the date on which we generally delete data. This only applies to data which we are not obliged to record.

You can read more about your rights in the Danish Data Protection Agency's guide to data subject rights at www.datatilsynet.dk.

Complaints to the Danish Data Protection Agency

You have the right to complain to the Danish Data Protection Agency if you are dissatisfied with the manner in which we process your personal data. You can find the Agency's contact details at www.datatilsynet.dk.